



Coach Job Description for 2024 Season

Our mandate at CYC is to be supportive of all Interests and abilities: supporting recreational sailors in developing a lifelong love for the sport and driving a competitive racing culture for sailors interested in pursuing a competitive pathway during the summer and throughout the year. CYC delivers the CANSail program beginning with wetfeet to CanSail 6. Our programs run throughout July and August, however we require coaches to start mid-June.

We are looking for coaches who are dedicated, positive and share a passion for working with youth and their development. Successful participants will bring strong leadership, communication, and organizational skills.

We are looking for coaches in the following areas:

Wet feet
Intro Opti
Advanced Opti
LTR Opti
Opti Race

Intro 420
Advanced 420
LTR 420
420 Race

ILCA
ILCA Race

Reports to:

Head Coach

Sailing Season:

Mid June- Full time preparation for season
July & August Full time

Salary:

Commensurate with experience and qualifications, in accordance with Sail Nova Scotia wage guidelines.

Qualifications:

- A confident individual who is positive, organized, problem solver.
- Strong communication and interpersonal skills
- Great role model for junior sailors.

- CANSail training: Different levels required based on Wetfeet, beginner Opti and 420, and advanced/racing programs.
- Knowledge of 420's, Optimists, Lasers, coach boats and their maintenance
- Ability to operate a coach boat in an appropriate and safe manner.
- VHF / RCOC certification
- Fully insured with Sail Canada
- Valid PCOC Card - boat operator's card
- First Aid: Any national program approved by the CANSail Insurance Policy (standard first aid)
- Successful Police Background Check & Vulnerable Sector Screening

Key Accountabilities

1. Prepare and deliver CanSail programming by organizing lessons on and off the water (dry land training). Lessons to include rainy day activities.
2. Supervise and ensure all junior sailing activities are safe and provide a positive learning environment.
3. Instill responsibility for care of equipment, their personal belongings, and the well-being of others.
4. Provide a written progress report and evaluation on each student in every session and share with the student and their parent.
5. Promote and participate in CYC Sailing Club events.
6. For racing coaches: work with head coach, racing committee to assist with logistics and coaching at all racing regattas throughout the summer.

Specific Responsibilities:

- Communicate effectively, and on a regular basis with youth sailing program participants, their parents, the Head coach, LTS Director and other key stakeholders.
- Prepare and deliver sailing lessons following the CANSail program for all levels of the Youth Sailing Program
- Engage with students on and off the water, and at lunch ensuring students are always supervised.
- Track and record student progression and communicate with student and parents at each session.
- Assist in event planning: for example Opti Jam, junior sailing fundraiser and closing awards ceremony.
- Implement and monitor all safety plans and policies for the youth sailing school, ensure strict adherence to the established Emergency Action Plan and provide first aid when necessary.
- Ensure all areas used by coaches and program sailors are clean.
- Track and advise Head coach on equipment repairs required.
- Assist with regatta logistics and planning.
- Attend at all CYC sponsored events (e.g. Junior Fundraiser, Junor Dance and Closing Awards, etc.)
- Perform additional duties as requested.

Please forward your updated cover letter and resume to the Learn to Sail Director: learntosail.cyc@gmail.com by February 2, 2024.